



**Jersey College for Girls**

**APPLICATION FOR ADMISSION - YEARS 7-11**

Surname: ..... Student's Forename(s) (to be written in full): .....

Date of Birth: ..... Expected date of entry to JCG: ..... Into Year: .....

Other schools attended: .....

Mother's / Guardian's Name: .....

Address: .....

.....Postcode: .....

Telephone Number(s): ..... Email Address: .....

Father's / Guardian's Name: .....

Address: .....

.....Postcode: .....

Telephone Number(s): ..... Email Address: .....

A full term's notice of the intention to withdraw a student from the College must be given in writing to the Principal. In default of such a notice a term's fees must be paid.

Fees must be paid promptly on or before the first day of term. Failure to do so will result in further action being taken against both parents/ guardians by the States of Jersey Department for Education, Sport & Culture.

We the undersigned hereby apply for the admission of ..... as a student at the Jersey College for Girls. Should our daughter be offered a place we agree to abide by the terms of the College's Home School Agreement (copy available from College Office or College website) as part of a supportive partnership between the College, its students and their parents.

**\*You must have Parental Responsibility (PR) to sign this form** - You have PR if you are the child's mother / have a custody order or residence order for the child / have responsibility under an emergency protection order for the child / are a guardian of the child / have adopted the child.

**If your child was born before 2 December 2016** - For births registered before 2 December 2016, an unmarried father **will not** have automatically PR for his child. In order to acquire PR, an unmarried father must enter into a parental responsibility agreement with the child's mother or apply to the court for a parental responsibility order.

**If your child was born on or after 2 December 2016** - If the unmarried father is registered as the child's father at the time of the child's birth (named on the birth certificate), the father will automatically have PR for his child.

If your child was born in Jersey the father also has PR if he is named on the birth certificate AND was **married** to the mother at the time of birth OR has subsequently married her OR has had PR subsequently given to him by a court or formal agreement with the mother.

If the child was born outside Jersey, the father has PR if he is named on the birth certificate.

Please refer this link for parental responsibility that outlines all eventualities.  
<https://www.gov.je/LifeEvents/StartingFamily/AfterBirth/Pages/ParentalResponsibilityForUnmarriedFathers.aspx>

Does your child live with:-

Both parents  Mother  / Father  other ..... Please specify .....

I understand that the provision of incorrect information could lead to the withdrawal of the offer of any school place.

I confirm that I have sole  / joint  parental responsibility\* for the child named on this form and that all others with parental responsibility\* are in agreement with the information given.

Relationship to child: Mother  / Father  Step Parent  / Foster Carer  Guardian  / Other  (Please specify)

.....Date .....

Father/Guardian:..... Mother/Guardian: .....

**The above declaration must be signed by both parents/guardians**

Please return this form, together with the administration fee of £75.00 payable by cheque made out to “The Treasurer of the States”, to the College Registrar, Jersey College for Girls, Le Mont Millais, St Saviour, Jersey, JE2 7YB

Alternatively you may pay the administration fee online by BACS payment. Please ensure you make reference to your daughter’s name and surname when making the payment.

Bank: HSBC, Library Place, St Helier, JE4 8NJ  
Account Name: Revenue Jersey/ Sort Code: 40.25.34/ Account Number: 71212222/ BIC MIDLGB22  
IBAN GB12MIDL40253471212222

Acknowledgement of your application and registration fee will be sent by post on receipt of this form and should be kept for future reference. Please note that the school office is open during term time only.

**It is the responsibility of the parent/guardian to notify the school of a change of address and failure to do so could result in your registration becoming valid.**

Please refer to our website for further reference to the Admissions Policy and dates for registration.  
[www.jerseycollegeforgirls.com](http://www.jerseycollegeforgirls.com)

Please refer to our Privacy Policy in reference to Data Protection  
<https://www.jerseycollegeforgirls.com/jc-privacy-policy/>

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Tear Off Slip

Thank you for your application for your daughter to join Jersey College for Girls along with the registration fee for £75.00.

Details of our admissions Policy can be found on our website [www.jerseycollegeforgirls.com](http://www.jerseycollegeforgirls.com)

It is the responsibility of the parent or guardian to notify the school of a change of home address or email.

Expected date of entry to JCG: \_\_\_\_\_ Into Year: \_\_\_\_\_