

Jersey College for Girls Parents' Association

Minutes of a Committee Meeting

held on Tuesday 27th June 2017

Members Present:

Cathy Keir ("CK") – Chair
Sandra Noel ("SN") – Treasurer
Allison Soulsby ("AS") – Minute Secretary
Peter Marett ("PM") – Assistant Head Teacher

Apologies for absence:

Jane Blakeley ("JB")
Ruth Siodlak ("RS")
Leanda Guy ("LG") – Foundation Director
Stephen Whale ("SW") – Hon. Auditor
Sally-Ann Carter ("SAC")
Jane Wankling ("JW")
Lisa Parker ("LP")
Janet Hodges ("JH")
Andrew Dobber ("AD") Parent Governor
Bryony Perchard ("BP") Parent Governor

Welcome & Apologies

CK welcomed everyone to the Meeting and apologies were noted.

Minutes from meeting held on Tuesday 25th April

Approval of minutes from the meeting held on 25 April 2017 was held over to approve at the next meeting due to not being quorate.

Treasurer's Update

SN reported that she had received £15 commission from Easy fundraising and a net £204 in respect of the quiz (£239 gross less expenses of £35). From discussions it was agreed that CK would speak to Katherine Bolton to finally transfer the administration rights to CK.

Events Update

Quiz

A good night/event but would be better with more support from a wider audience – was well supported by staff.

Ceilidh

Following on from the success of the Ceilidh in January, we have confirmed that we will run another one on 20 January 2018 (Burns night is 25/1/2018). Publicity, tickets, food etc. still to be agreed but date has been confirmed. AS will explore the potential use of Eventbrite for charities for ticketing.

PA BBQ – Year 7

This has been confirmed as Friday 8th September 2018 on the Terrace. Prices confirmed as £8 adults, £5 children and £20 family. Food will be provided (using school chef) and soft drinks with adults BYOB.

It is planned to sell tickets to year 7 parents on the Induction evening on 6 July at 6.00pm.
VOLUNTEERS NEEDED PLEASE.

CK to prepare poster and forward to PM for circulation and tickets and reply slips for late sales.

Induction Evening

Induction evening is on 6 July at 6.00pm. **VOLUNTEERS NEEDED PLEASE** to sell BBQ tickets and the infamous and adorable JCG Teddies

JCG Buddy Miles

This will be run this year for Years 7 & 12 on Tuesday 11 July 2017 from 1st layby on the Avenue to Corbiere. Some volunteers may be needed to help man check points. Please let PM know if you can help.

School Production – The Sound of Music

Being held from 29 November to 2 December inclusive. **VOLUNTEERS NEEDED PLEASE** to sell raffle tickets on each night!

Gambling Commission Licence

PM asked if the PA required a licence. CK agreed to liaise with Jason Lane from the Gambling Commission.

Update: CK was advised that we need a licence if we do more than three raffles per year OR if the value of all the prizes per raffle exceeds £1,500. We are definitely exempt under the second rule and unlikely to exceed the raffle per year limit so we are probably exempt under the first rule also. It's only £20 per year. To be discussed at the next meeting.

Judy Reith – Potential Workshop

PM shared a leaflet from Judy who is a Parent Coach and asked for views on whether running a workshop based on her coaching activities would be considered useful. CH has met her briefly at an event. Consensus was that it was a good idea to explore further and could support other pastoral activities.

Matters Outstanding

Data Protection Action outstanding

AS advised that the actions in respect of Data Protection matters remained outstanding. *AS will take forward and also guidelines around (voluntarily) shared personal data such as emails.*

Foundation Update

CK provided a brief update as provided by LG.

- Fundraising campaign for the field has been delayed due to planning requirements
- Consideration being given to converting the old Prep Caretakers property into music rooms
- JCG Foundation Giving Tree made of donated materials will be placed in the stairwell and will provide opportunities to acquire a root or a leaf etc.
- Other fundraising initiatives including approaching local discretionary trusts in hand
- Foundation will want to join forces with the PA to approach Association fo Jersey Charities to support the Wildlife Corridor.
- Promotional materials to follow

Any Other Business & Date for the Next Meeting

It was agreed that it would be beneficial to timetable dates of meetings and events at the start of the year to help facilitate attendance and attract new blood!

With this in mind the AGM and remaining meetings for 2017 have been scheduled for **Tuesday 10th October and Tuesday 5th December.**