

Jersey College for Girls Parents' Association

Minutes of Committee Meeting

Wednesday 18th October 2017

Members Present:

Cathy Keir ("CK") – Chair
Sandra Noel ("SN") – Treasurer
Allison Soulsby ("AS") – Minute Secretary
Lisa Parker ("LP")
Peter Marett ("PM") – Assistant Head Teacher
Sarah Turnbull ("ST") – JC Prep Rep

Apologies for absence:

Jane Wankling ("JW")
Sally-Ann Carter ("SAC")
Jane Blakeley ("JB")
Janet Hodges ("JH")
Andrew Dobber ("AD") Parent Governor
Leanda Guy ("LG") – Foundation Director
Stephen Whale ("SW") – Hon. Auditor

Welcome

CK welcomed everyone to the Meeting and noted apologies received. Janet Hodges sent apologies and also advised that she would be standing down from the Committee. With only 5 members present, the meeting was not quorate.

Minutes from meeting held on Tuesday 25th April and Tuesday 27th June 2017

Approval of the minutes from the meetings held on 25th April and 27th June were again held over to approve at the next meeting due to not being quorate.

Treasurer's Update

The full Treasurers report will be delivered at the AGM. SN reported that cash at hand currently totalled approximately £3,069.

Programme of Events / Dates

2017 School Production – The Sound of Music:

This year being run over 4 nights – 29,30 November and 1,2 December.

VOLUNTEERS NEEDED PLEASE to sell raffle tickets – ideally 3 per evening.

Wed 29 th	Cathy Keir & Sandra Noel &?	(tbc)
Thu 30 th	Cathy Keir & Allison Soulsby & ?	(tbc)
Fri 1 st	Lisa Parker &? &?	(tbc)
Sat 2 nd	???	(tbc)

Donations for Prizes would also be most welcome. In absence of donations then:

1 st Prize	£100 cash
2 nd Prize	£24 Christmas Lottery Tickets
3 rd Prize	JCG Teddy ☺

2018 Ceilidh

This has booked for Saturday 20th January. Put the date in your diaries now!

One of the team has booked his travel for which he has been refunded and he expressed his thanks. JW has asked if there would be a 'cash on the door' option for the Ceilidh. It was agreed that there would be this option in addition hopefully to an Eventbrite option.

A PA Eventbrite membership was discussed and agreed that we would explore how to set this up. CK to explore.

2018 Quiz Night

This has been provisionally agreed as 26 April 2018. PM to check school diary dates and confirm. Quizmaster to be identified!

2018 Induction Evening

This is 5th July 2018. We should use this event to promote awareness of the PA, sell teddies and tickets for the September BBQ.

2018 BBQ (Year 7)

Save the Date! Friday 7th September 2018.

Appointment/Confirmation of PA Representatives by Year.

Existing representatives for years 9,10,11,12 & 13 all confirmed their willingness to continue. Representatives are therefore required for years 7 and 8. A few suggestions were discussed and will be approached to see if willing to undertake.

Sarah Turnbull from JC Prep confirmed her willingness to act as a facilitator between PAs and is happy to receive our email communications accordingly.

Association of Jersey Charities Update

AS advised there was nothing to report at this time.

Any Other Business

MFL Department – Mural Sponsorship.

PM raised the topic of some funding towards a Mural by Rory McCann painted along the MFL Corridor that had previously been considered and supported but without final decision as to amount, by the PA in June 2016. The investment required is now around £2,800-£3,000. The idea is for students to feed into the mural and help create a vibrant atmosphere in the college and encourage MFLs. To be discussed at the next meeting.

Long jump provision at Heathfield

AS advised that VC & VCP PAs had been in touch to see if JCG & JC Prep PAs would be willing to co-fund a new long jump pit. Estimated total cost is around £2,800 so would be approximately £700 for each PA. It was agreed that this would be a nice idea if it can be assured that JCG & prep the correct level of access. PM agreed to explore views of JCG Sports Dept. who have subsequently confirmed it would be 'extremely useful and beneficial to have a sandpit as long as we would be able to use it'. AS to liaise with VC PA to explore further.

Data Protection

AS advised that upon reflection and in view of the very small amount of data used by the PA that she felt we did not need to register with the Data Protection Registrar. The only data captured and used is committee members personal email address so she proposed that if everyone was happy to share addresses that we would sign to this effect to cover this requirement. All present supported this approach.

Date for the Next Meeting & AGM & SGM

These meetings have been scheduled for Monday 13th November 2017.

Please make every effort to attend to ensure we are quorate.

18.30 SGM of Jersey College for Girls Parent Teacher Association

18.45 AGM of Jersey College for Girls Parents Association

19.00 Committee meeting of Jersey College for Girls Parents Association