

**Jersey College for Girls Parents' Association
Minutes of the Annual General Meeting held on Monday 13th November 2017**

Members Present: Cathy Keir ("CK") - Chair Allison Soulsby ("AS") - Secretary Sandra Noel ("SN") - Treasurer Peter Marett ("PM") – Staff Rep Lisa Parker ("LP") Jane Wankling ("JW") Sarah Turnbull ("ST") – Prep Rep Jo Howell ("JH") Andrew McGarva ("AMcG")	Apologies for absence: Jane Blakeley ("JB") Sally-Ann Carter ("SAC") Leanda Guy ("LG") – Foundation Director Stephen Whale ("SW") – Hon. Auditor Kirstie Grieg ("KG") Natalie Duffy ("ND") Louise Bolla ("LB") Nicola Bennett ("NB")
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Welcome. Approval of Minutes from meeting held on Wednesday 30th November 2016

CK welcomed everyone to the meeting. The minutes of the Annual General Meeting held on Wednesday 30th November 2016 were read and approved. Approved by CK & SN.

Matters Arising

There were no matters arising.

Chairs Report

CK delivered the Chair Report – a copy of which is attached and forms part of the minutes.

Treasurer's report

SN handed out draft copies of the accounts as at the year-end that exclude the Co-op Share Account. It was noted that arrangements are still being made to remove previous committee members and add current ones. It was suggested that PM be added to provide better continuity between committee members.

It was noted that sales of Teddies, Easy fundraising and the annual quiz remained income generators albeit to a lesser extent than has been in the past. The current cash balance is a healthy £3,069.

Election of Officers

Chair: Cathy Keir agreed to stand for re-election (proposed AS, Seconded JW);
Secretary: Allison Soulsby agreed to stand for re-election (proposed CK, seconded LP)
Treasurer Sandra Noel agreed to stand for re-election (proposed LP, seconded AS).

All three appointments were carried unopposed.

The following were proposed as Year Group Representatives for the year 2016-17:

Year 7 Representative(s)

Natalie Duffy
Nicola Bennett (general helper)
Louise Bolla (general helper)

Year 8 Representative(s)

Jo Howell
Kirstie Greig

Year 9 Representative(s)

Jane Wankling

Year 10 Representative(s)

Jane Blakely

Year 11 Representative(s)

Sandra Noel
Sally-Ann Carter
Allison Soulsby

Year 12 Representative(s)

Cathy Keir

Year 13 Representative(s)

Lisa Parker

School Representatives

Carl Howarth Principal
Peter Marett Assistant Head Teacher

Association of Jersey Charities Rep

Allison Soulsby

Hon. Auditor

Stephen Whale (Subject to confirmation)

Constitution Update:

AS noted for the records that a Special General Meeting had been held on Monday 13th November 2017 to enable the change of name of Section Y of the Association, “Jersey College for Girls Preparatory School Parents Teacher Association” to “Jersey College Preparatory School Parent Teacher Association”.

Any Other Business:

None

The AGM closed and continued with a General Committee Meeting