

**Jersey College for Girls Parents' Association  
Minutes of Committee Meeting  
Monday 13<sup>th</sup> November 2017**

**Members Present:**

Cathy Keir ("CK") - Chair  
Allison Soulsby ("AS") - Secretary  
Sandra Noel ("SN") - Treasurer  
Peter Marett ("PM") – Staff Rep  
Lisa Parker ("LP")  
Jane Wankling ("JW")  
Sarah Turnbull ("ST") – Prep Rep  
Jo Howell ("JH")  
Andrew McGarva ("AMcG")

**Apologies for absence:**

Jane Blakeley ("JB")  
Sally-Ann Carter ("SAC")  
Leanda Guy ("LG")  
Kirstie Grieg ("KG")  
Natalie Duffy ("ND")  
Louise Bolla ("B")  
Nicola Bennett ("NB")

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**Welcome**

CK welcomed everyone to the Committee Meeting and noted apologies received.

**Minutes from meetings held on Tuesday 25<sup>th</sup> April, Tuesday 27<sup>th</sup> June 2017 and 18 October 2017**

The minutes from the meetings held on 25<sup>th</sup> April, 27<sup>th</sup> June and 18<sup>th</sup> October 2017 were noted as being an accurate reflection of the meetings.

**Treasurer's Update**

The full Treasurers report was delivered at the AGM. SN reported that cash at hand currently totalled £3,069.

**Programme of Events / Dates**

***2017 School Production – The Sound of Music:***

This year it is being run over 4 nights – 29,30 November and 1,2 December.

***VOLUNTEERS ARE NEEDED PLEASE to sell Raffle Tickets!***

**So far confirmed:**

Wed 29 <sup>th</sup>	Cathy Keir & Lisa Parker & Kirstie Grieg
Thu 30 <sup>th</sup>	Allison Soulsby, Sally-Ann Carter & Sandra Noel
Fri 1 <sup>st</sup>	<b>HELP NEEDED - PLEASE HELP IF YOU CAN</b>
Sat 2 <sup>nd</sup>	Allison Soulsby and Peter Marett & possibly some Prefects?

Prizes confirmed as:

1 <sup>st</sup> Prize	£100 cash
2 <sup>nd</sup> Prize	£24 Christmas Lottery Tickets
3 <sup>rd</sup> Prize	JCG Teddy ☺

SN will arrange the float. Tickets will be sold for £1 each.

### **2018 Ceilidh**

This has booked for Saturday 20<sup>th</sup> January. Ensure the date is in your diaries for a fun filled night!

PM agreed to prepare a flyer for Committee approval and he will then arrange for this to be printed and it can be promoted when selling raffle tickets at the school production.

A PA Eventbrite membership was discussed again and CK agreed that she would explore how to set this up.

Food – PM will speak to Nigel about food options.

### **2018 Quiz Night**

This has been provisionally agreed as 26 April 2018. PM to check school diary dates and confirm. Quizmaster required – Please feel free to volunteer your services!

### **2018 JC Prep Year 6 Fayre**

8 June 2018 12.00 – 15.00. An opportunity for us to sell teddies if we wish to! ☺

### **2018 Induction Evening**

This is 5<sup>th</sup> July 2018. We should use this event to promote awareness of the PA, sell teddies and tickets for the September BBQ.

### **2018 BBQ (Year 7)**

Save the Date! Friday 7<sup>th</sup> September 2018.

### **Appointment/Confirmation of PA Representatives by Year.**

Existing representatives for years 9,10,11,12 & 13 all confirmed their willingness to continue. New representatives have been sought for years 7 and 8 with 5 new parents putting themselves forward to either be on the full PA or act as general helpers. These were confirmed in the AGM.

### **Association of Jersey Charities Update**

AS advised there was nothing to report at this time except for a Consultation meeting that is being held on 28<sup>th</sup> November 2017. AS is intending to attend, work commitments allowing.

### **Any Other Business**

#### ***Emails***

It was noted that there was a feeling of too many emails originating from the school. PM agreed to feedback.

#### ***Long jump provision at Heathfield***

AS advised that as yet there had been no update from VC & VCP. It was noted that consideration also needed to be given to maintenance and upkeep and how the proposed JCG sports field may impact in the future.

### **Data Protection**

For the benefit of the new members joining at this meeting, AS reiterated the decision previously taken that in view of the very small amount of data used by the PA (personal email addresses only) that we had agreed that we did not need to register with the Data Protection Registrar as everyone was happy to share these addresses on a voluntary basis.

### **Date for the Next Meeting**

The next meeting has been scheduled for **6.30pm on Wednesday 10<sup>th</sup> January 2018**