

**Jersey College for Girls Parents' Association
Minutes of the Special General Meeting
Held on Thursday 15 November 2018**

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| Members Present: Cathy Keir ("CK") - Chair Allison Soulsby ("AS") - Secretary Sandra Noel ("SN") - Treasurer Peter Marett ("PM") – Staff Rep Carl Howarth ("CH") – Staff Rep Sally-Ann Carter ("SAC") Louise Bolla ("LB") Martina Coppinger ("MC") Tanya Le Gresley ("TLG") Madeleine Maddison ("MM") | Apologies for absence: Jane Blakeley ("JB") Nicola Bennett ("NB") Sarah Turnbull ("ST") Prep Rep Gemma Pirouet ("GP") Not in attendance: Jane Wankling ("JW") Jo Howell ("JH") Kirstie Grieg ("KG") Natalie Duffy ("ND") |
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Welcome

CK welcomed everyone to the meeting.

Purpose

CK advised the meeting that the purpose of the SGM was to consider the following options:

1. Appoint a Chair, and ideally a Vice Secretary & Vice Treasurer to give time for a handover, or
2. Close down the Parents' Association for the time being.

AS noted that despite the reminders for the SGM, the turnout for the meeting was still disappointing low.

MM enquired what the benefits were in continuing to run a PA. PM noted that historically there had been a much more charitable aspect to the PA but that this had largely fallen away as a result of the establishment and growth of the Foundation over the past few years. CH noted that over the past few years the PA had also fulfilled a consultation role as a 'parent forum' to consider things such as uniform changes, website and reporting developments. Additionally he noted that the Chair and Secretary of the PA were Trustees of the PTA Trust Fund. CH suggested that it might be possible to retain the PA, but perhaps on a less active basis, to enable to continue to discharge the PTA Trust Fund duties.

After discussion about the roles, and CH advising that there was also involvement with the foundation, MM kindly offered to stand as Chair. She also advised that another parent GP had indicated that she was happy to join the committee with a view to exploring the role of Treasurer next year.

AS formally nominated MM as Chair and this was seconded by SAC.

AS confirmed that she was content to stand for a further year as Secretary and was formally nominated by SAC, seconded by SN.

SN confirmed she would stand for a further year as Treasurer and was formally nominated by AS and seconded by SAC.

MC agreed that she would support AJS with the work that is required in respect of the forthcoming Charities Law.

Any Other Business:

There being no Any Other Business the SGM was closed.